

BELIZE SOCIAL SECURITY BOARD
Application for a Social Security Card

If you do not follow these instructions, we cannot process your application!

1. APPLY

- Complete and sign the Application Form (R4-Rev. 99) in BLUE or BLACK ink. Do NOT use a pencil.
- Persons 14 years or older must sign the form.
If you cannot sign your name you should mark an "X" and have one witness sign in the space beside the mark.
- If you are physically or mentally incapable of signing, then a parent, legal guardian or close relative should sign the application.

2. PRESENT EVIDENCE to show proof of:

a) AGE, IDENTITY AND CITIZENSHIP:

- BELIZEANS:- Birth Certificate or Passport.
- FOREIGN-BORN OR NATURALIZED BELIZEANS:- Naturalization Certificate AND Birth Certificate.
- PERMANENT RESIDENTS:- Resident Card issued by the Immigration and Nationality Department AND Birth Certificate or other identification document.
- TEMPORARY WORK PERMIT HOLDERS:- Valid Work Permit issued by the Immigration and Nationality Department AND Birth Certificate or other identification document.
- DEPENDENTS of foreigners with legal status in Belize:- Dependent Permit, issued by the Immigration and Nationality Department, AND Birth Certificate or other identification document, AND documents which show legal status of person on whom applicant is dependent.
- AMNESTY HOLDERS:- (Permanent) Amnesty Card or Temporary Amnesty document which is not expired.

b) NAME CHANGE:

- If your name is different from that shown on your Birth Certificate, you must submit a LEGAL document issued by the Registrar General that identifies you by BOTH your old name AND your new name, e.g. Marriage or Divorce Record, Deed Poll, Adoption Record.

3. SUBMIT the application and PRESENT the original documents to any Social Security Office.
We do not accept photocopies of documents.

4. Have your photograph taken at the same office where you file your application.

5. Collect your card on the date given to you by our officers.



We are here to serve you!

**If you have any questions,
please contact the Social Security office nearest you!**