

Submitting Contribution Statements as a Self-Employed Person



1 Log In or Sign Up

To your Employer Services account on SSB's website or using this link: bit.ly/ssbemployerservices

2 Add Statement

Click '**Transactions**' on the left-side of your screen to view menu

- Click '**View Statements**' to get started,
- Next, click '**Add Statements**' to create the statement.

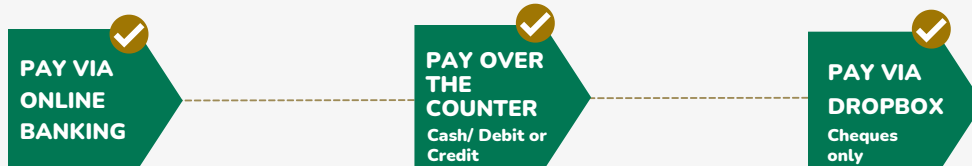
3 Select the Month for the period that you are submitting for.

4 Submit Your Statement

Statements are automatically created using your declared insurable income as a Self-Employed Person.

- Next, click '**Submit Statement**' to complete.

5 Payment Methods



Payments Using Online Banking:

a. Login to your Online Banking.

b. Select **Self-Service Payments** if using  **belize bank** Our Country. Your Bank

Or **Bill Pay** if using  **Atlantic Bank**  **HERITAGE BANK LIMITED**

c. Select **Social Security Board**.

d. Enter the required **PAYMENT REFERENCE NUMBER**, payment details and submit.

Tips:

- Enter business number that starts with "00", if using Atlantic Bank online.
- The recommended device is Desktop/PC, If using Belize Bank online.

